



Y's Kids 2009 - 2010 After-School Acknowledgements

I have reviewed the Parent Handbook and understand the following information...

- Monthly invoices are not mailed out, only past due notices are sent.
- Co-Pays and payments are due by the 1st of each month. Even if the 1st falls on a holiday or weekend.
- **We encourage you to use our EFT method to both save time and money (\$8/month).** If you choose to pay by cash or check, we'll be happy to process your payments. We accept these forms of payment: checking, savings, cash and credit cards.



- A \$25 late fee will be added to accounts on the 2nd of each month. Late fees will be added to your account if payment is between 1 and 5 days late. After the 5th day, if payment has still not been received, we reserve the right to discontinue services for your child/ren until account is up-to-date.
- Cancellation forms must be filled out and returned to avoid past due notices. Cancellation of services during the enrollment period (school year) must be in writing and received in our office at least 3 days before the 1st. Cancellations made after that are subject to a \$20 minimum processing fee as well as fees for the number of days served.
- Full time child care fees are billed at the same rate each month. This includes June which operates for 1/2 of the month.

Parent/Guardian Signature

Date

Child Care Director Signature

Date